

**GOVERNMENT OF ANDHRA PRADESH**

**ABSTRACT**

LAW DEPARTMENT - Expenditure incurred on out-sourcing of Sri.K.V.K.V. Prasad, Typist (Telugu) in Law Department on contract basis through private agency - Payment of Rs.6,642/- (Rupees Six Thousand Six Hundred and Forty Two Only) to M/s.Signy Management Services Private Limited, Hyderabad for the months of February, 2010 & March, 2010 during the period from 21-2-2010 to 20-03-2010 - Sanctioned - Orders - Issued.

**LAW (M.I) DEPARTMENT**

G.O.Rt.No. 528

Dated:26-3-2010.

Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department, Dated 13-07-2006.
2. G.O.Rt.No. 4271, Finance (SMPC) Department, Dated 1-11-2008.
3. G.O.Rt.No.1291, Law, Dated 29-07-2009.
4. G.O.Rt.No:359, Law, dated:25-2-2010.
5. From M/s.Signy Management Services Private Limited, Hyderabad, Letter, dated:22-3-2010 along with Bill No.1342, dated 22-3-2010 and Advance Stamped Receipt for Rs.6,668/-.

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**ORDER:-**

In the G.O.3<sup>rd</sup> read above, orders have been issued continuing the following posts for one more year w.e.f. 02-04-2009 to 31-03-2010 on outsourcing basis as per the details shown below:-

Sl. No.	Name of the post	No. of posts	Remuneration per month (excluding other statutory payments)
(1)	(2)	(3)	(4)
1	Data Entry Operators	5	Rs.5,500/-
2	Typist (Telugu)	1	Rs.4,900/-
3	Attender (Office Subordinates)	2	Rs. 3,900/-

2. In the reference 4<sup>th</sup> read above, an amount of Rs. 6,642/- (Rupees Six Thousand Six Hundred and Forty Two Only) was sanctioned to M/s.Signy Management Services Private Limited, Hyderabad towards remuneration, 5% Agency Commission and other statutory payments for the months of January, 2010 to February, 2010 for the period from 21-1-2009 to 20-02-2010 for sponsoring (1) Typist (Telugu) to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

3. In the reference 5<sup>th</sup> read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted bills along with Advance Stamped Receipt for a sum of Rs.6,668/- (Rupees Six Thousand Six Hundred and Sixty Eight Only) towards remuneration, 5% Agency Commission and other statutory payments for the months of February, 2010 and March, 2010 for the period from 21-2-2010 to 20-03-2010 for sponsoring (1) Typist (Telugu) to Law Department on outsourcing basis.

4. After careful examination, sanction is hereby accorded for payment of an amount of Rs.6,642/- (Rupees Six Thousand Six Hundred and Forty Two Only) towards remuneration, 5% Agency Commission and other statutory payments for the months of February, 2010 and March, 2010 for the period from 21-2-2010 to 20-03-2010 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (1) Typist (Telugu) to Law Department, as per the details shown below:-

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Bill No. & Date	Total	Amount	Period/Classification
Bill No. 1342 , dt.22-3-2010.		Rs. 4,900	From 21-2-2010 to 20-3-2010
	(-)	Rs. 588	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	Rs. 4312	--
	(-)	Rs. 85.75	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (B)	<b>Rs.4226.25</b>	<b>Remuneration to be paid to the employee.</b>
	(+)	Rs. 588	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	Rs.666.89	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	Rs. 85.75	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	Rs.232.75	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	Sub-Total (C)	Rs.5799.64	
	(+)	Rs.597.36	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	(+)	Rs.245	5% on remuneration towards Agency Commission
	Grand Total	Rs.6,642	--

(Rupees Six Thousand Six Hundred and Forty two Only)

5. The expenditure sanctioned in para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H. (10) Law Department - D.H. 300 Other Contractual services”.

6. Law (Claims) Department are requested to draw an amount Rs.6,642/- (Rupees Six Thousand Six Hundred and Forty Two Only) sanctioned at para (4) above and disburse the same to M/s.Signy Management Services Private Limited, Hyderabad under proper acknowledgment.

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7. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.4226.25 ps rounded to Rs.4226/- (Rupees Four Thousand Two Hundred and Twenty Six Only) (excluding E.P.F. and E.S.I towards employee's contribution) to Sri.K.V.K.V. Prasad, Typist (Telugu), Law Department towards remuneration for the months of February,2010 and March,2010 for the period from 21-2-2010 to 20-03-2010 and produce a certificate regarding proper remittance of E.P.F. and E.S.I contributions (Employee's + Employer's) for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

V.SURI APPA RAO,  
Secretary to Government,  
Legal Affairs.

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
H.No.2-1-556/4/1,  
Lane Opp. to Shankarmatt.  
Nallakunta,  
**HYDERABAD- 500 044.**

Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

- „ : Law (Claims) Department.
- „ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.
- „ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad.
- „ : S/f and S/c.

//FORWARDED::BY ORDER//

SECTION OFFICER